



Rotherhithe Primary
School,
61 Hawkstone Road,
London,
SE16 2PE
Telephone: 020 7237 1586
Email: office@rotherhithe.southwark.sch.uk
website: www.rotherhitheprimary.co.uk



2nd December 2022

Re: Tree Tops wrap round care

Dear Parents and Carers,

Unfortunately, on Wednesday we were informed that Tree Tops went into administration with immediate effect and the company is no longer trading. Please DO NOT book after school care through Tree Tops and DO NOT make any further payments to them.

We understood how this would impact on our families and your provision for wrap around care. To help parents who were accessing these clubs the school has put into place an emergency interim provision until and including the 15th of December. We are operating a breakfast and after school club serviced by school staff. We are thankful that our staff agreed to step in, in this capacity. Please note that there will **not** be breakfast or after school care available on the 16th of December.

The school is trying to secure an alternative provider and are currently in discussions with a potential company and the local authority. We will update parents when we have more information.

Our emergency interim wrap around care will be provided at no additional cost to parents, who have already paid for provision. You will, however, need to provide proof that you have paid Tree Tops by either emailing or showing your receipts to Sharon Hudson (shudson@rotherhithe.southwark.sch.uk) at the school office.

If you wish to access this emergency wrap around care, you will need to book and pay (if you had not already paid Tree Tops) the school directly in advance of accessing the club. Breakfast club will cost £3 per session. After school club costs £7 up to 4:30pm and £10 for a full session until 6 pm. It is possible to book ad hoc days so long as there are spaces. If you would like to book a place at the afterschool or breakfast club parents should contact Sharon in the school office.

Parents have been asking us if you will be refunded by Tree Tops. We do not have any information about this.

This has come as a shock to our families and also to the Tree Tops employees, who were instantly made redundant and did not receive any pay from the company last month. It is regrettable that this has happened. We want to assure parents that we are doing all we can to reduce the negative impact on you as families. Please do not hesitate to contact the office if you need to discuss this further.

Yours sincerely

Galiema Amien-Cloete
Executive Head Teacher

Lisa Christiansen
Head of School