Rotherhithe Primary
Rotherhithe New Road
London
SE16 2PL

SCHOOL BUSINESS MANAGER

Galiema Amien - Cloete, Executive Head Teacher,
seek to employ an outstanding individual as schools business manager at Rotherhithe Primary
Salary Grade 10 (£37,491.00 - £44,598.00)

The Schools Business Manager will report to the Executive Head Teacher and will manage the school's finances and premises.

The successful candidate will be an outstanding strategic thinker who has the capacity to motivate staff. The successful candidate will possess the gravitas to win the respect of staff, parents and other stakeholders. A substantial track record of successful financial management experience is essential as are commercial acumen, strong intellectual abilities and a deep commitment to the aims and vision of Rotherhithe Primary.

Start Date: 1st July 2021 or sooner

These posts are exempt from the
Rehabilitation of Offenders Act 1974

We can offer:
a friendly, supportive team, whose commitment and enthusiasm to ensure all pupils make good progress, is an asset;
a supportive governing body;
good levels of support and resources;
well behaved children who are eager to learn;
a fantastic learning environment.

Are you:

- Experienced in schools finance systems
- Do you have knowledge of MIS systems
- Able to effectively promote and develop positive, professional relationships with staff, pupils and parents?
- Work effectively as part of the existing team to promote good outcomes for all children
- Proactive and do you show initiative in your current role? Use time effectively
- Able to monitor, track and implement strategies to ensure good financial outcomes?
- Are you willing to follow advice and act upon this as to improve your own skills and knowledge?

If so, an application form and full job description can be found on the school website
Closing date for applications and shortlisting: Wednesday 12th May 2021 at 10 am
Interviews will be held on: Tuesday 18th May 2021

As part of Southwark's commitment to safeguarding and promoting the welfare of children and young people, all employees employed within schools are required to undergo an enhanced DBS check